



**Dominion**  
mortgage corporation

**INDUSTRIAL BUILDINGS**

**Questionnaire**

Property Name: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
\_\_\_\_\_  
No. of Units: \_\_\_\_\_  
Gross Sq. Footage: \_\_\_\_\_ Total Land Area: \_\_\_\_\_

**Tell Us About Yourself**

Applicant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Fax: \_\_\_\_\_  
Type of Ownership: Partnership, Corporation, other... \_\_\_\_\_  
Is this the sole asset of the borrowing entity? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Total Net Worth: \_\_\_\_\_ Liquid Assets: \_\_\_\_\_  
Number of Buildings Currently Owned: \_\_\_\_\_

**What's Your Loan Request?**

Amount Requested: \_\_\_\_\_  
Term: \_\_\_\_\_ Amortization: \_\_\_\_\_  
Interest Rate: \_\_\_\_\_  
Reason for Financing: \_\_\_\_\_  
\_\_\_\_\_  
Use of Funds: \_\_\_\_\_

## Tell Us About Your Property

Type of Property: \_\_\_\_\_

Number of Months Owned: \_\_\_\_\_ Year Built: \_\_\_\_\_

Current Occupancy: \_\_\_\_\_ Est. Value: \_\_\_\_\_

Occupancy for: YTD 2004 \_\_\_\_\_ 2003 \_\_\_\_\_ 2002 \_\_\_\_\_

Original Purchase Price: \_\_\_\_\_ Cash Invested Since Purchase: \_\_\_\_\_

Current Balance of Existing Debt: \_\_\_\_\_

Balance of any 2nd or 3rd Mortgages: \_\_\_\_\_

Current Lender: \_\_\_\_\_

Current Interest Rate: \_\_\_\_\_ Current Payment: \_\_\_\_\_

Current Loan Maturity Date: \_\_\_\_\_ Current Amortization: \_\_\_\_\_

Circle all that apply:      Master- Metered      Sub- Metered      Ground Lease  
    Credit Tenant      National Tenants      Local Tenants

Name of Largest Tenant: \_\_\_\_\_

Sq. Footage Occupied: \_\_\_\_\_ Years Remaining on the Lease: \_\_\_\_\_

Average Market Rents/Sq. Foot: \_\_\_\_\_ Number of Parking Spaces: \_\_\_\_\_

Estimated Market Occupancy: \_\_\_\_\_ Estimated Market Expense/Sq.ft. \_\_\_\_\_

For a preliminary evaluation of your loan request please send the following items:

- ◆ Brief property description
- ◆ Property location maps and site maps
- ◆ Color photographs, in and around the property
- ◆ Current rent roll showing square footage, tenant names, lease amounts, CAM's, beginning and expiration date of the leases, and any comments if necessary
- ◆ Three most recent and year-to-date certified annual operating statements
- ◆ Resume of owner(s)/ applicant(s) and management
- ◆ Recent financial statement of owner(s), general partner(s)/applicant(s), etc.
- ◆ Purchase Agreement (if applicable)